Job Title: Founding Employment Engagement Fellow
Reports to: Chief Executive Officer
# of Openings: 1
# of hours per week: 15-20
Period of Performance: 3-6 months
Pay Rate: 15.20 per hour

Background

Nationally more than 50% of jobs require skills training beyond a high school diploma, but not at the level of a bachelor's degree. In terms of the local landscape, more than 90% of DC residents over the age 25 possess a high school diploma while about 50% possess a bachelor's degree. These data make clear the need for DC to continue its work of increasing workforce development offerings that provide residents with occupational skills training that leads to nationally recognized credentials needed to enter or advance in the highly skilled workforce within the DMV region.

The Chart Academy, a subsidiary of the Center for Innovation, Research, and Transformation in Education (CIRTE), launching in the spring of 2022, will respond to the call to close the gap between the number of skilled jobs and the number of qualified professionals by providing access to education and professional career development in the areas of information technology, healthcare, early childhood education, and environmental services.

Summary

The Founding Employment Engagement Fellow opportunity provides space for creativity, innovation, and next generation thinking. The incumbent will have an opportunity to align research, policy, and practice as they create a framework for engaging employers that provide work-based learning experiences as well as full-time employment at the end of training programs.

The Founding Employment Engagement Fellow will:

- Develop a cutting-edge framework that will guide the employee engagement strategy and will be a blueprint for continued growth and lead to program completers securing employment at the end of skills training.
- Develop an employer engagement toolkit that can be used by faculty and staff to engage employees for pre-employment opportunities such as job-shadowing and internships.
- Develop criteria to ensure all experiential learning experiences and job placements options are consistently high quality.
- Recruit and engage with chambers of commerce, professional associations, employers, and nonprofits on an ongoing basis and attend networking events and initiate meetings with prospective employers to generate experiential learning and employment opportunities.
- Complete other projects and administrative duties as assigned.

Qualifications

The ideal fellow would have experience aligning research, policy, and practice with previous work experience in education, workforce development, or related fields. Recent graduate or current graduate student pursuing a master's degree or Ph.D in an education- or policy-related field, preferred.

To Apply: All those interested should send forward a cover letter and resume to Cedric Thompson, CEO at cedric.thompson@thecirte.com

Additional Information

This is a paid fellowship at an hourly rate of $15.20. As the CHART Academy launches and expands its work, there may be opportunities to transition the fellowship to positions at greater capacity. The CHART Academy strives to create an inclusive environment that welcomes and values the diversity of our staff. We foster fairness, equity, and inclusion to create a workplace environment where everyone is treated with respect and dignity.

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. We would encourage you to apply, even if you don't believe you meet every one of our qualifications described. If you are unsure whether you meet the qualifications of this position, or how this would be determined, please feel free to contact us to discuss your application.